

Meeting Minutes

Place of Meeting: Online (Zoom Meeting ID 361 243 2196)

Time: 11:00 a.m.

Opening

The first Meeting of IQAC was duly called and held on Wednesday, 22nd April 2020 by the IQAC Coordinator. The meeting commenced at 11:00 a.m., and the following agendas were discussed.

Present

Chairperson: Head of the Institution	Dr. Sunita Adhav
Senior Administrative Officer	Mr. Dhiraj Kothmire
Three Teachers	Asst. Prof. Shivanjali Bhoite Asst. Prof. Mayura Borde Asst. Prof. Abhijeet Dhere
Two Members from the Management	Prof. Shamkant Deshmukh Adv. Dr. Chintamani Ghate
One/Two Nominees from Local Society/ Students/ Alumni	Mr. Rohit Sali Adv. Pooja Deo
One/Two Nominees from Employers/ Industrialists/ Stakeholders	Adv. Amit Girme Adv. Pratik Tendulkar
External Expert	Prof. Peeyush Pahade
Coordinator of IQAC	Dr. Ananya Bibave

Absent

None

Approval of Minutes from the last meeting

The minutes of the previous Meeting of IQAC held on Friday, 10th January 2020 were read out by the Coordinator of IQAC. It was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.

Open Issues

1. Conducting of online lectures to complete the syllabus.
2. Counselling of students.
3. Discussing the Action Taken Reports on the feedback analysis
4. Summing up of all the activities.

New Agendas

1. Directing teaching faculty to enhance their electronic technical knowledge and skill development with various webinars.
2. Directing teaching faculty to make online resources for maximum of the syllabus to make the content available on the college website.
3. Directing teaching faculty to support the university e-resource portal by submitting their e-content.
4. Directing teaching faculty to enhance their teaching skills and methodology through Faculty Development Programme.
5. To conduct an online group discussion/counselling session with the staff of Modern Law College to lessen their anxiety.
6. Directing class-teachers to conduct online counselling session with the students to manage student's anxiety about their educational future.
7. Due to the lack of availability of the Action Taken Report, this part of the meeting was postponed to the first meeting of the Academic Year 2020-21.
8. Summing up of the activities for the Academic Year 2020-21.

Approval of Meeting

1. All the participants unanimously sanctioned the meeting; no objection was raised.

Agenda for the next meeting

The status of the next meeting is solely depended on the COVID-19 Pandemic Situation.

1. Conducting Webinars
2. Conducting Online Lectures
3. Conducting other college activities.

Adjournment

The meeting was adjourned at 03:00 pm. The next (regular/online) IQAC Meeting was scheduled on Monday, July 20 2020 at 12 pm.