

2.3.3. Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

MENTOR-MENTEE SCHEME

The college has set up a well-organized mentor-mentee programme. To achieve high levels of mentoring and coaching, the institution has appointed mentors from among the full-time teachers. Mentors provide students with ongoing encouragement, guidance, and practical aid. Student mentoring's goal is to help all students improve their abilities and confidence. They must take charge of their own lives and achieve their academic and personal goals. Each mentor keeps a mentor diary in which mentees' challenges and solutions are documented. The mentor has defined his or her obligations for all mentees, which include career counselling, personal counselling, academic assistance, remedial coaching, and on-demand support.

For the academic year 2020-2021, the college has compiled a list of mentees who have been allocated to mentors. Along with the faculty members even the alumni are appointed as mentors under the mentor-mentee scheme. Mentors are expected to provide support to the mentees they are allocated during the year. More than 30 mentees have been allocated to each mentor. For their convenience, a list of mentors and their mentees has been attached to this circular.

While performing their tasks, mentors are expected to keep the following items in mind.

Role of Mentor

1. To take the lead in a one-on-one mentoring relationship with a mentee.

2. To develop a trusting relationship with a mentee by showing concern and planning for the mentee's well-being.
3. To serve as a role model for others.
4. Respect for one another is the fourth principle.

Responsibilities of Mentor

1. Mentor should introduce and discuss the concept of Mentor-Mentee system with the assigned mentee
2. Mentor should keep track of mentees attendance, academic performance and career development and maintain the data accordingly.
3. Mentor should intimate the parents about the student attendance and academic performance regularly.
4. Mentor should check the attendance of mentees, if anybody's attendance is below the requirement then he should find out the problem and take necessary actions to reform and the same should be communicated to the parents and HOD.
5. Mentor should identify talents (sports, cultural, mootings, innovation, interests) of their students and encourage them to organize and participate in the events.
6. Mentor should support mentees academically and emotionally.
7. Mentor should ensure that their mentees are following instructions given by college.

Guidelines to be followed by mentors

1. Student shall be assigned Mentor (Teaching faculty/Alumni)
2. Mentor shall have a minimum of 25 mentees

3. Mentees should be attached to the same mentor for the duration of program if possible.
4. Mentor should meet the mentees whenever necessary and update mentees' data sheet
5. Mentor should keep track the mentees' academic performance, attendance and participation in competition, co-circular and extra circular actives.
6. Mentor should identify the advance learners based on the academic performance and advise them to organize and participate in various clubs, committees and skill development programs.
7. Mentor should identify the slow learners and advise them to attend remedial and make-up classes.
8. Mentor should give psychosocial support to the mentees.
9. Mentor also should identify the strengths and weakness of the students and motivate them to achieve the goals.

Benefits to the college:

1. The mentoring programme aids in the development of positive community ties.
2. It motivates and inspires pupils, as well as improving the morale of the learning community.
3. It aids in maximising individual student achievements while also encouraging underperforming students.
4. It enhances staff and student abilities, increases student attendance, and creates a positive teacher-student relationship.



Progressive Education Society's

Modern Law College

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I.D. No. PU/PN/LAW/189/2003 AISHE : C-41667

Receipt No.

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. (Mrs.) Sunita D. Adhav
Principal

Ref. No. PES-MLC/ 191 A/2020-21

Date: 03/08/2020

CIRCULAR

This is to inform all the faculty members of the college that a meeting will be held on August 4, 2020 at 3 p.m. in the Conference Hall. All members are expected to arrive on time.

The Agenda of the meeting is to discuss the Allotment of Mentors to the Mentees (Students).

AR Bivare



IQAC Coordinator
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

Adhav

Principal



PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

Copy to:

1. All HOD's
2. All faculty members
3. Students notice board



Progressive Education Society's
Modern Law College

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I.D. No. PU/PN/LAW/189/2003 AISHE : C-41667

Receipt No.

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. (Mrs.) Sunita D. Adhav
Principal

Ref. No. PES-MLC/

Date :

MINUTES OF THE MENTOR-MENTEE MEETING

The meeting was held on 4th August, 2020 from 3.00 to 4:00 pm in the Conference Hall. The IQAC coordinator welcomed all the faculty members. Following are the points discussed.

Mentor-Mentee System procedures, Guidelines to be followed by the faculty members, Roles & responsibilities of Mentors.

Faculties should follow the following guidelines:

1. Student shall be assigned Mentor (Teaching faculty/Alumni)
2. Mentor shall have a minimum of 25 mentees
3. Mentees should be attached to the same mentor for the duration of program if possible.
4. Mentor should meet the mentees whenever necessary and update mentees' data sheet
5. Mentor should keep track the mentees' academic performance, attendance and participation in competition, co-circular and extra circular activities.
6. Mentor should identify the advance learners based on the academic performance and advise them to organize and participate in various clubs, committees and skill development programs.
7. Mentor should identify the slow learners and advise them to attend remedial and make-up classes.
8. Mentor should give psychosocial support to the mentees.
9. Mentor also should identify the strengths and weakness of the students and motivate them to achieve the goals.



ARBibare
IQAC Coordinator
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.



Adhav
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.



Progressive Education Society's
Modern Law College

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I.D. No. PU/PN/LAW/189/2003 AISHE : C-41667

Receipt No.

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. (Mrs.) Sunita D. Adhav
Principal

Ref. No. PES-MLC/791B/2020-21

Date: 07/08/2020

CIRCULAR

It is to inform all the faculty and students that the following is the Mentor —Mentee list.

All the Mentors allotted are instructed to follow the Roles & Responsibilities as mentioned:

1. Mentor should introduce and discuss the concept of Mentor-Mentee system with the assigned mentee
2. Mentor should keep track of mentees attendance, academic performance and career development and maintain the data accordingly.
3. Mentor should intimate the parents about the student attendance and academic performance regularly.
4. Mentor should check the attendance of mentees, if anybody's attendance is below the requirement then he should find out the problem and take necessary actions to reform and the same should be communicated to the parents and HOD.
5. Mentor should identify talents (sports, cultural, mootng, innovation, interests) of their students and encourage them to organize and participate in the events.
6. Mentor should support mentees academically and emotionally.
7. Mentor should ensure that their mentees are following instructions given by college.



AKSibave
IQAC Coordinator
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.



Adhav
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

PES

Modern Law College, Pune

Academic year 2020-21

MENTOR-MENTEE RATIO

Total number of students: 1178

Total number of mentors: 28

Mentor-mentee ratio: 42



Adhikari
Principal
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst Prof. Manisha Sagavekar

Number of mentees allotted: 40

With the goal of providing assistance and guidance to students for the advancement of their academic and professional careers, the college has established a structured Mentor-Mentee system. Mentor-Mentee is a very effective approach for closing the gap between the teacher and the student. Under the plan, I was assigned 40 Mentees. During the meeting, I explained to the students the significance of the scheme and how it may help to blend the harmonious relationship between them and the institution as a whole. During the discussion, some students expressed their personal problems and mentioned some of the challenges they had at college.

Following issues were raised:

1. How should I improve my English speaking?
2. Career opportunities after studying Banking laws?

Issues resolved:

1. Made her to write and read English on daily basis and made her to update me about it regularly.
2. Explained the importance of Banking laws. Since he had complete B.com I suggested to opt for bank exams.



Adhwan
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst Prof. Kaustubh Ghate

Number of mentees allotted: 40

Our college implements a Mentor-Mentee scheme in order to keep the environment healthy and intellectually sound. It's nothing more than a professional collaboration between two parties. Under this strategy, one person is in need of assistance, while the other tries to provide it. This scheme's main slogan is mutual trust and respect for one another.

Mentees are dealing with a variety of issues, including academic, personal, social, psychological, and financial difficulties. It is our goal to help them solve their challenges. As a result, regular gatherings are held to feed their thoughts

Issue raised

1. Need of information about non-litigation or corporate job
2. How to go abroad for Masters

Issue Resolved

1. Suggested her to apply for internship at various non litigations Law firms and companies dealing in corporate compliance like Legasis
2. I told her to note down the specializations and then search for universities and after that visiting the website of universities and download Admission brochures and after comparing the universities take decision.



Adhwa
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16,

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst Prof. Savita Bansode

Number of mentees allotted: 40

It is the college's job to listen to and understand the numerous challenges that students encounter. The college implemented the Mentor-Mentee scheme to address the problem. In reality, the mentoring system plays a significant role in providing assistance to deserving students and assisting them in achieving their objectives.

As a mentor, I did my best to coach them through personal and educational challenges in order to identify each student's areas of strength and development. The continuous Mentoring system has made a significant difference in the mentees' overall success. During the Academic Session 2020-21, I was assigned 40 mentees.

Problem

1. Due to covid-19 the exam pattern, rules, passing criteria is changed, how to understand all this?
2. Can I submit Exam form Physically due to family issue?

Solution

1. I explained her new rules for exam, and gave some example of MCQ.
2. The exam form and fee receipt was accepted online through mail and her exam form was accepted.



Savita
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst Prof. Vikas Waghmare

Number of mentees allotted: 40

As a Saraswati temple, the college bears a great deal of responsibility for paying attention to the mentees' difficulties and resolving them. The college launched the Mentor-Mentee scheme with this viewpoint in mind. The college has established policies to guide mentees during interactions in Mentor-Mentee meetings.

During the Academic Session 2020-21, I was assigned 40 mentees. I tried my best to coach them through psychological and familial challenges that are crucial to each student's development. The overall progress of the mentees improved dramatically as a result of the mentoring scheme.

Issue:-

1. I think I am suffering from stress and depression among general college days
2. I am feeling home-sick and its being hard to live away from home

Resolved

1. I advised him to sleep on time and take rest with 7-8 hrs of sleep also change of eating habit and start practice Meditation daily.
2. I suggested him to visit home and try to make roommates good friends.



Halew
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst Prof. Deepali Kamble

Number of mentees allotted: 40

Mentoring is a method in which each teacher is responsible for guiding their mentees. Throughout the academic year, the Mentee must keep an eye on them. It becomes quite simple to establish a physical, mental, and emotional connection with the mentees' life. As a result, we can construct them and guide them toward holistic development.

I did my best to provide them with correct direction on both a personal and educational level.

Problems:-

1. Student was facing difficulty in understanding Sociological thinkers and found it difficult to understand their perspective for various social phenomena
2. The student was having financial problem and was not able pay for accommodation, travelling expenses

Solutions:-

1. Recommend to do comparative study. And to understand thinkers, thinking from their perspective
2. Advised the students to opt for earn and learn Scheme run by college, where students will be allotted some work and will be get paid for their work



Adhwa
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst Prof. Pawan Kalwala

Number of mentees allotted: 40

Every teacher is assigned a certain group of pupils to watch continuously throughout their college study session. I was assigned 40 students under this system. The Scheme aided students in overcoming personal challenges. During the conversation, mentees expressed their issues with me openly and honestly. The importance of intellectual achievement was prominently highlighted. The crucial point to highlight here is that the mentoring method allows for a stronger relationship with students who are aware of their issues.

Issues-

1. Student was worried about court practice as because of Covid-19 court was not open.
2. The student was not able to attend college as was hospitalized due to Covid-19

Issue Resolved-

1. I suggested that courts are starting online try to attend that. And talk to your senior advocate and be motivated during this period
2. I told the student to take care first, and after that to study and ask if any doubt to respective subject teacher without hesitation



Adhwa
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16,

**P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021**

Name of Mentor: Dr Mayura Borde

Number of mentees allotted: 40

The college has a Mentor-Mentee Scheme in place to keep the institute in a healthy and peaceful environment. The college assigned me 40 students under this plan. Mentoring serves as a link between the mentor and the mentee. Throughout the year, mentees were given advice on a variety of issues. In a friendly environment, the mentee freely expressed difficulties related to college and family life. It develops a healthy connection built on mutual trust and understanding.

The Mentor-Mentee program's performance can be judged in terms of how well it helped us comprehend the real problems that children encounter. Students are occasionally ignorant of the college's resources. Most students were unaware of standard reference books, good journals for competitive exams, digital platforms such as e-journals, e-books, and online public access catalogues, especially when it came to the library. Throughout our conversation, I attempted to provide direction on all of the information resources we have at our disposal.

Issue :-

1. Issue was understanding Research Methodology subject
2. Student wanted to opt subject International law

Resolved:-

1. Student was called personally and clarified all concepts of Research Methodology
2. Discussion done with Principal Madam and subject was granted to that student



Aditi
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Dr. Shivanjali Bhoite

Number of mentees allotted: 40

Every educational institution requires a mentoring system. Mentorship plays a critical role in the system. Effective mentoring is a two-way interaction in which both the mentor and the mentee are invested in the problem and want to solve it.

The college assigned me 81 students under the system. Mentees were guided throughout interactions throughout the academic year, as per our college policy. The concerns surrounding the Mentees' academic success were extensively emphasized. The majority of our college's students come from rural areas. As a result, their lives are inherently filled with challenges. In order to handle various personal problems, the Mentor-Mentee System is quite important in their lives.

Issue :-

1. Student approached for internship opportunity.
2. A student came due to issue of equivalence subjects showing pending in marksheet.

Resolved:-

1. Student was asked to contact Asst. Prof. Kaustabh Ghate
2. Student was guided on exam form filling, he was given letter in college letter head.
And his problem was solved



Adhwa
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Dr. Ananya Bibave

Number of mentees allotted: 40

Mentoring is an excellent approach through which mentors tackle mentees' challenges and problems. A mentor is a trusted counsellor and role model who is committed to their mentee's personal and professional development. Mentoring entails communicating with a mentee and providing support and feedback; in other words, it necessitates interaction with the mentee.

Mentees freely shared difficulties with Mentor during the encounter. As a Mentor, I did my best to provide guidance on both personal and educational concerns, as well as helpful suggestions for the students' general development. The Mentees' performance improved significantly as a result of the ongoing Mentoring System. It causes kids to become more engaging and attentive.

Issue: -

1. Problem in asking doubts in online lectures.
2. Wants to pursue some online internship in IPR

Mentoring: -

1. I suggested him either type question in chat box or to ask question in official class group
2. I advised him to take up a course in ILS Law college with the help of which he received an internship opportunity



Adhwa
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

**P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021**

Name of Mentor: Asst. Prof. Shital keskar

Number of mentees allotted: 40

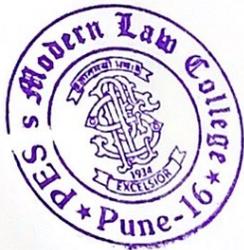
A mentor-mentee scheme is a method in which each teacher is assigned a set number of pupils to oversee on a regular basis. I was assigned 81 students by the system. The system creates a positive relationship based on mutual trust. During my interactions with students, I learned about a variety of issues that they face in both their academic and personal lives.

Issue Raised: -

1. The student was shy, and was not participating in college events.
2. Student approached with a problem regarding Moot problem of Moot Competition at other institute

Issue Resolved: -

1. I encouraged to participate in college events
2. the problem was related with family law subject, Foreign Marriage Act



Shital Keskar
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst. Prof. Aastha Taware

Number of mentees allotted: 40

College assigned me 40 pupils under the Mentor-Mentee programme. The Mentor-Mentee program's goal is to help students overcome challenges they may encounter during their college years. I gave my attention to all the problems and students were really got helped due to this scheme.

Issue Raised:-

1. career options after law and path for becoming a professor or research assistant
2. internship related queries especially during Covid-19

Issue Resolved

1. discussed the various career options available after pursuing law, further provided guidance for writing good research papers
2. provided information of internship opportunities in different areas of law which can be done online



Aastha Taware
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst. Prof. Akshay Ugale

Number of mentees allotted: 40

Mentoring is a critical component of today's educational system. To learn about the student's personal and academic problems and to help them as soon as possible. The Mentoring System is a wonderful thing. The scheme's value is that it assists in creating an inclusive environment for the mentee's growth and development. As a result, our institution offers a Mentor-Mentee programme. Under the arrangement, the college assigned me 81 students. Students spoke openly about the challenges they had in college during the casual discussions. As a mentor, I attempted to offer advice on both personal and intellectual matters.

Questions:-

1. Student wanted help about reference books
2. Student came up with problem of partying too much

Answers:-

1. I suggested the student that student can find cheap /used/second hand book in Appa Balwant Chowk of the city
2. I explained student and counseled him that how this habit affected him and his family too. Then he started at least trying not to go for parties.



Akshay Ugale
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst. Prof. Abhijeet Dhere

Number of mentees allotted: 40

Mentor mentee is actually very good scheme for students as it gives support to students because their problems are solved. At one point they know where to go and talk about their problems when they feel helpless. This scheme also manages the institutional peace and harmony between the students and teachers.

Due to this policy students develops their personality in college. Students get benefited due to mentor mentee policy.

Issue

1. How do we assist college in organizing Vidhirang
2. How do we participate and represent the college in various activites

Resolved

1. Student was made aware about Vidhirang and all its departments so student can assist.
2. All the activities were explained to the students briefly and suggested to volunteer the activities .




PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021

Name of Mentor: Asst. Prof. Amal Varghese

Number of mentees allotted: 40

Mentoring is a common and effective method of providing advice and support to young pupils. Mentoring also aids in the achievement of programme objectives, guaranteeing consistency and stability. The primary goal of the mentor-mentee relationship is to assure students' overall development and advancement in academic and professional areas by fully using each individual's potential.

Issue

1. Student was interested in elocution and debate competitions and wanted to participate in various competitions
2. The student wanted to improve his vocabulary and his speaking ability

Resolve

1. As a lot of competition were conducted online the student was asked to keep a look on the lawctopus website and was advised to join the MOD Club
2. I asked her to join the Per Meditatus group and also suggested to watch English movies .



Amal Varghese
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.

**P. E. Society's
Modern Law College
Ganeshkhind, Pune-16
Mentor-Mentee Annual Report 2020-2021**

Name of Mentor: Asst. Prof. Vaishnavi Desai

Number of mentees allotted: 40

Students' college lives are changing at a breakneck pace, with pressures to excel academically, secure jobs with decent pay, build the careers of their dreams, and integrate the learning of various skills into the curriculum to ensure job security and cope with the information available on social media. At the same time, higher education is becoming increasingly difficult and challenging due to rapid advancements in international relations and scientific discoveries. All of this causes a great deal of anxiety and uncertainty among college students about their chances of success during and after graduation. As a result, students require ongoing mentoring for academic, social, personal, and career counselling. And therefore this scheme is useful.

Issue Raised

1. Student was having problem in understanding law language
2. Student approached me with speaking English problem

Issue Resolve

1. I suggested him to use dictionary and improve reading of books and revise the new word he/she learnt
2. I suggested him to join the Per Meditatus group and start reading English newspaper, to watch English movies.



Adhwa
PRINCIPAL
P. E. Society's
Modern Law College
Ganeshkhind, Pune-16.