



Progressive Education Society's
Modern Law College

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I. D. No. PU/PN/LAW/189/2003 AISHE : C-41667

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. (Mrs.) Sunita D. Adhav
Principal

Ref. No. PES-MLC/

Date :

Minutes of the 1st IQAC Meeting Held on 30/06/2017

Place: Conference Hall/ IQAC Room

Time: 12:30 p.m.

1. The minutes of the previous meeting of IQAC held on 07/03/2017 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. The IQAC Coordinator introduced the new members of the IQAC which have been appointed for the academic year 2017-18. The Chairman of the IQAC, Principal Dr. Sunita Adhav welcomed all the members of the IQAC.
3. The report of the exit meeting of the Peer Team Visit of NAAC was read out and the SWOT analysis of the college as well as the recommendations by the Peer Team was discussed upon. The members unanimously resolved to prepare a step-wise plan to be implemented in the coming 4 years.
4. The External experts of the IQAC proposed to take certain "post NAAC initiatives" which should be implemented by the College. It was decided that the External Experts will have a meeting with the Principal and IQAC Coordinator for preparing the post-NAAC initiatives.
5. Dr. Anjali Sardesai informed about the changed structure of NAAC Accreditation and it was decided that she would deliver a guest lecture for all the Criteria In-charge faculty members about the changed process and structure of NAAC.
6. The Action taken report of all the complaints and suggestions from the suggestion box was read out by Mr. Abhijeet Dhere. It was resolved to recommend the consolidated action taken report to the College Development Committee.
7. The academic planning for the academic year 2017-18 was proposed by the IQAC Coordinator. There was a discussion of the incorporation of certain other activities like guest lectures, elocution and debate competitions for the students which were unanimously accepted by the members.
8. The Annual Report of the College which needs to be sent to Savitribai Phule Pune University and the Bar Council of India was read out by Ms. Shivanjali Bhoite as it was resolved to recommend the same to the College Development Committee.
9. For providing incentive to the students who have topped in some subject, unique concept of the subject teachers giving prize to the concerned subject topper began in the academic year 2016-17 and was well appreciated by the NAAC Peer Team. The list of students topping in various subjects was prepared and it was resolved to finalize the students receiving the prize from the concerned subject teachers.



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10. It was resolved to continue the students Aptitude Test format which has been prepared by Psychology department of Modern College of Arts, Science and Commerce, Shivajinagar.
11. As per the new NAAC guidelines there is a requirement of preparing the Students Satisfaction Index for which there is a requirement of preparing the feedback forms for the students. Dr. Parag Shah suggested that there should be an online feedback system which will ensure impartial and transparent feedback from the students, however, it was concluded that this year the feedback forms should be collected in hard copy and the analysis of the same should be done manually.
12. As per the requirements of the changed syllabus there is a need to appoint four full-time non-law teachers, and at least 2 more full-time law teachers in addition to the existing 8 faculty members. Also, the Roster of the Teaching staff which has been approved by Reservation Cell of the University which can be forwarded to the State Reservation Cell for further action.
13. With reference to the topic for the National Seminar it was resolved to recommend to confirm the National Seminar of "Reflection of Privacy Laws in the contemporary Era" based upon the relevance of the topic to the students and researchers.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 3:15 p.m.

Adv. Chintamani Ghate
Coordinator, MLC

Dr. Ananya Bibave
Coordinator, IQAC

Dr. Sunita Adhav
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Minutes of the 2nd IQAC Meeting Held on 25/09/2017

Place: Conference Hall/ IQAC Room

Time: 12:30 p.m.

1. The minutes of the previous meeting of IQAC held on 30/06/2017 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. From this academic year the process of admissions to the three years and five years law course has been centralized under the authority of the department of higher and technical education through separate CET in Law. Therefore, the admissions for the courses are still in progress. The progress of the admissions was discussed by the members. The Principal informed that an internal Admission Committee has been constituted. The IQAC members were satisfied by the action taken by the college regarding the streamlining of the admission process.
3. The proposals under the Quality Improvement Scheme of the Savitribai Phule Pune University for conducting Seminar and it was also resolved that the Seminar on Right to Privacy which was discussed in the previous meeting should be conducted in association with Savitribai Phule Pune University.
4. It was resolved to recommend that the college should apply for an additional division of LL. B-I as there are a lot of applications made to the college and the number of seats available are only 120 and there have been complete admissions in the previous years. Also, as there has been change in the syllabus prescribed by the University and an additional course of B.B.A. LL.B. has been initiated. It is resolved to recommend that the college should also apply for starting the B.B.A. LL. B Course and the necessary infrastructural requirements and other requirements to be discussed in the CDC.
5. As per the new syllabus, the examination pattern of the three years and five years students will be having 80 marks external examination and 20 marks internal examination. It is resolved to recommend that for the smooth functioning of the internal examinations there should be an Internal Examinations Committee headed by the college Examination Officer Mr. Pawan Kalwala. This committee should be responsible for the setting of question papers, time-tables of the internal examinations declaration of marks, conducting of re-examinations as well as entry of the marks to be submitted to the University.
6. The student feedback of the teachers was showed to the Committee members and the teachers having lesser percentage of student satisfaction were identified. It was



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- resolved to conduct separate meeting with each teacher to come up with a positive response.
7. The IQAC Coordinator informed all the members that the teaching plans of all the teachers were checked and a meeting of each teacher in presence of the Principal and IQAC Coordinator has already been conducted. The teachers who had changed their schedule due to the changes in the LL. B - I and B.A.LL.B. – I were allowed as the courses began very late.
 8. It was resolved to start the Certificate courses on civil Practice and Certificate Course in Criminal Practice in the month of December and January.
 9. Ms. Shivanjali Bhoite informed the members that there was a advertisement by the Mahila Aayog calling for proposals for conducting Seminar on 8th March 2018. The IQAC has prepared the proposal and sent it to the Mahila Aayog and is awaiting response for the same. All the Committee members were satisfied by this action taken by the IQAC and the sub-themes were finalized for the Seminar.
 10. Mr. Abhijeet Dhere proposed that the topic for the Kanitkar Moot Court Competition should be based on Right to Privacy. There was a discussion on the same and Adv. Chintamani Ghate recommended that the problem should be in relation to Aadhar Card with reference to the Right to Privacy.
 11. Ms. Shivanjali Bhoite informed all the members of the IQAC that the Volume II Issue - I is ready and has been kept for unveiling in the National seminar of Reflection of Privacy Laws in Contemporary Era which will be conducted on 28th – 29th September 2017.
 12. Dr. Bibave who is the Faculty In-charge of the National Seminar briefed all the members about the status of the preparations of the National Seminar. The Publication of the Seminar is ready, and all the Resource Persons have confirmed to be present.
 13. Adv. Kaustubh Ghate proposed that there should be conducting of Alumni Meet to which Principal, Dr. Sunita Adhav assured that the Alumni Meet would be conducted in the first week of March.
 14. It was resolved that the 'Per-Meditatus' activity which is being conducted in collaboration with the English Department of the Modern College of Arts, Science and commerce, Shivajinagar should be continued and an MOU be signed by the Principals of both the colleges making it more binding and useful.
 15. It was resolved to appoint a Staff member to be in-charge of the Placement Activity and that it be conducted with the help of the alumni Association members.



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16. It was resolved to recommend that the Student High Court Visit be conducted to Nagpur Bench of the Mumbai High Court and the necessary planning should be done by Mr. Abhijeet Dhere.
17. Ms. Aastha Taware proposed that there should be a fresher's initiation Programme wherein the bonding between the freshers and seniors would strengthen as the new admission process which have taken very long has made it impossible to interact with the freshers on a single platform. All the committee members accepted and resolved to recommend the freshers Initiation Party for the first-year students.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 3:00 p.m.

Adv. Dr. Chintamani Ghate
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Minutes of the 3rd IQAC Meeting Held on 30/11/2017

Place: Conference Hall/ IQAC Room

Time: 2:30 p.m.

1. The minutes of the previous meeting of IQAC held on 25/09/2017 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. The IQAC Coordinator informed all the members that the Culture House of Islamic Republic of Iran, Mumbai has accepted the proposal of the college to conduct an international Seminar in association with them. The topic for the seminar is in relation to Criminal Law and the title of the Seminar is "Socio-Cultural causes of Crimes". the Chief guest of the Seminar would be the Ambassador of Iran and one resource person would be from Iran.
3. It was resolved to recommend that for the proper functioning of the Central Assessment Programme of the first semester examinations of B.A.LL. B - I and LL.B. - I to be conducted in December 2017 and February 2018 respectively, followed the second semester exams of all the Law courses in the second session from April 2018 the appointments of the staff members for various posts be done and all the necessary precautions be taken for the seamless completion of this task. Dr. Anjali Sardesai and Dr. Parag Shah were of the opinion that this is an opportunity given to the college which can be seen in a positive manner for the enhancement of coordination and interaction of all the staff members and also this step will increase the college interaction with other colleges in the same faculty.
4. Ms. Shivanjali Bhoite proposed that there is a requirement of conducting Parent Teachers Meet for the parents of the freshers for them to interact with the teachers and also get acquainted with the infrastructure and library facilities of the college.
5. It was resolved to recommend that the documentation and infrastructural requirements to be shown to the Local Inspection Committee constituted for recommending the B.B.A. LL. B course and one additional division of three years' LL.B. Course for the academic year 2018-19 have to be finalized in the CDC with the permission of Hon'ble Chairman Prof. Dr. Gajanan Ekbote.
6. It was resolved to recommend that a Standard Operation Procedure (SOP) be prepared for the conduct of 12th Shankarrao Kanitkar National Moot Court Competition which could be useful for all the further Moot Court Competitions.



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7. Mr. Abhijeet Dhere informed all the Committee members about the status of the International Seminar on Child Abuse that the invitations and call for papers have already been sent. The date of the seminar is 8th March 2018 and Prof. Vasantha Senaviratne of Sri Lanka has accepted the invitation of the College to be a resource person for the Seminar. All the members were very happy about this accomplishment of the College.
8. Ms. Shivanjali Bhoite informed all the members that the Resource persons for the certificate courses in Civil and Criminal Practice have been finalized and the students are also enrolling.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 4:00 p.m.

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Date :

Minutes of the 4th IQAC Meeting Held on 28/03/2018

Place: Conference Hall/ IQAC Room

Time: 2:30 p.m.

1. The minutes of the previous meeting of IQAC held on 30/11/2017 were read out by the Coordinator of IQAC and it was unanimously resolved to recommend the confirmation of the minutes of the previous meeting.
2. The IQAC Coordinator informed all the members that this year the College has collected feedback of teachers: subject-wise, feedback of the library and infrastructure, and feedback of all the seminar and other activities taken from time to time. The analysis of the feedback has been completed and the same was shown to all the members. The actions recommended in the analysis were found appropriate and were accepted by all the members.
3. The teaching plans of all the subject teachers were collected at the beginning of the semester which have been verified by the IQAC Coordinator and the same has been verified by the Principal.
4. Mr. Dhiraj Kothmire briefed all the members about the status of all the audits which need to be submitted to various authorities. The accounts of the College are also on the verge of completion and would be ready before the 31st of March 2018.
5. Principal, Dr. Sunita Adhav informed all the Members about the progress of CAP. Both the B.A.LL.B I as well as LL.B. I first semester examinations were complete and BALLB I result is also out. The University officials were pleased at the pace in which the progress of CAP has taken place. The LL.B. I CAP is on the verge of completion. Also, the CAP of all the courses will begin from the first week of April and the necessary precautions have been taken to ensure seamless processing of the CAP. All the Committee members were positive and confident about the smooth functioning of the CAP.
6. Mr. Abhijeet Dhere proposed that there should be inclusion of new add-on courses for the academic coming academic year and after deliberations on the subjects it was finalized that there can be new add-on course on Forensic Medicine and criminal Investigation which can be useful for the students who opt for Criminal Law Group in the new syllabus implemented by the University. Also, it was decided that there should be inclusion of more courses in the due course of the years for maximum benefit of maximum students.



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7. Dr. Anjali Sardesai discussed about the importance of student profiling for conducting various activities which would benefit students from various backgrounds, students having different needs, slow learners and advanced learners and would be effective in identifying students for various activities. Therefore, it would be a very positive step if the student profiling would be started in the college through the IQAC. After discussion it was decided that a basic questionnaire should be prepared which can be given to each new student at the beginning of the bridge course which could be the first step in student profiling. This task was accepted by Mr. Abhijeet Dhere, Ms. Shivanjali Bhoite and Dr. Ananya Bibave.
8. Dr. Parag Shah informed all about the importance of a bridge course in the beginning of the course to orient the students in the right direction. As the courses offered by the college can accept students from any stream at the entry level therefore it becomes all the more important to provide for a structured bridge course to the students which would be specifically designed for the B.A.LL. B and LL. B. course. This task was assigned to all the staff members and the outcome would be finalized in the next IQAC Meeting.

The Coordinator of IQAC proposed the vote of thanks to all the members of IQAC and asked for their cooperation and guidance as and when required.

The Meeting concluded at 5:00 p.m.

Adv. Dr. Chintamani Ghate
Coordinator, MLC

Dr. Ananya Bibave
Coordinator, IQAC

Dr. Sunita Adhav
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