



Progressive Education Society's

Modern Law College and M.A. Research Centre

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) | D. No. PU/PN/LAW/189/2003 AISHE : C-41667

Prof. Dr. Gajanan R. Ekbote
Chairman, Business Council

Adv. Dr. Chintamani G. Ghate
Co-ordinator

Dr. (Mrs.) Sunita D. Adhav
Principal

Ref. No. PES-MLC/

Date

Meeting Minutes

Place of Meeting: IQAC hall

Time: 1:00 p.m.

Opening

The first Meeting of IQAC was duly called and held on Thursday, 29th July 2021 by the IQAC Coordinator. The meeting commenced at 1:00 p.m., and the following agendas were discussed.

Present

Chairperson: Head of the Institution	Dr. Sunita Adhav
Senior Administrative Officer	Mr. Dhiraj Kothmire
Three Teachers	Asst. Prof. Shivanjali Bhoite Asst. Prof. Mayura Borde Asst. Prof. Shital Keskar
Two Members from the Management	Prof. Shamkant Deshmukh Adv. Dr. Chintamani Ghate
One/Two Nominees from Local Society/ Students/ Alumni	Mr. Rohit Sali Adv. Pooja Deo
One/Two Nominees from Employers/ Industrialists/ Stakeholders	Adv. Amit Girme Adv. Pratik Tendulkar
External Expert	Prof. Peeyush Pahade
Coordinator of IQAC	Dr. Ananya Bibave

Absent

None



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Open Issues

1. The IQAC Coordinator introduced the new members of the IQAC appointed for the academic year 2021-22. The Chairman of the IQAC, Principal Dr. Sunita Adhav, welcomed all the members of the IQAC.
2. Brief about data compilation for AQAR 2021-22 was given. IQAC coordinator also summarized the activities done for AY 2020-21 adhering to the pandemic and social distancing guidelines. She discussed the IQAC initiatives undertaken and the minutes updated on the website for AY 2020-21.
3. IQAC coordinator mentioned about the NAAC process as the college is due for the 2nd cycle of NAAC.
4. Post COVID-19 Pandemic, it was proposed by Dr. Ananya Bibave (IQAC Coordinator) that the Academic Calendar be prepared for planning the Academic Year.
5. All the Criteria-wise allotment of staff was revised and respective duties were discussed and the work allotment preparation was planned.
6. Dr. Sunita Adhav mentioned the requirement of Gender Sensitisation Initiative for the staff and proposed the idea of period-leave for female staff for one day in a month.
7. Dr. Sunita Adhav, Principal proposed that the college should conduct a National Seminar/Webinar
8. ~~_____~~ X
9. and International Seminar/Webinar.
10. The staff members discussed NAAC related activities and planned accordingly.
11. Prof. Shamkant Deshmukh stated that it is our duty as an Academic Institution to undertake various Green Campus Initiatives, he added, that the college should restrict the entry of automobiles so that the students will be encouraged to use public transportation, and restrict the use of plastic to make the campus a plastic-free campus.
12. Prof. Peeyush Pahade stated the importance and availability of Geo-tagged photos for the NAAC preparation.



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13. Adv. Dr. Chintamani Ghate stated that faculty of the college should upgrade themselves with modern technology, and proposed that the members should attend training programmes and Faculty Development Programmes on research and teaching.
14. Training Programmes for non-teaching staff for enhancing their MS Office knowledge should also be conducted.
15. Adv. Dr. Chintamani Ghate also pointed out that there should be regular monitoring of lectures to ensure quality teaching and report technical requirements.
16. Prof. Shamkant Deshmukh stated that magazines and newsletters should be published online to keep students updated about college activities.
17. Mr. Rohit Sali expressed students' concern about career development in law and added that a workshop or a seminar should be conducted.
18. Adv Pooja Deo stated that not all students have regular and timely access to information, for this the college should continuously maintain their Notice Board on the website and prepare a Telegram Group to include all students of Modern Law College.

New Agendas

1. NAAC Criteria were allotted to teaching and non-teaching staff
2. Preparation of College Annual Report
3. Academic Planning
4. Conducting of Online Lectures
5. Status of Online Examination
6. Online Magazine and Newsletter
7. Training Programmes for Faculty
8. Workshop on Career Development
9. Regular and Timely access to information on college website and Telegram Group

Approval of Meeting

1. All the participants unanimously sanctioned the meeting; no objection was raised.



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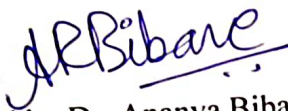
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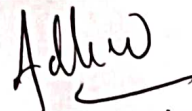
Agenda for the next meeting


1. Status of all agendas discussed in this meeting
2. Admissions of First Year BALLB and LLB students
3. AQAR Submission
4. Conducting of additional Online Certificate Courses
5. Conducting of Shankarrao Kanitkar National Moot Court Competition
6. Collaborations

Adjournment

The meeting was adjourned at 02:00 pm. The next IQAC Meeting is scheduled on Monday, 27th September 2021 at 12:45 pm.


Minutes submitted by Dr. Ananya Bibave, IQAC Coordinator


Approved by Dr. Sunita Adhav, Principal, Modern Law College

1) Keep the next meeting
as early as possible


P.E. Society's
Modern Law College
INTERNAL QUALITY ASSURANCE CELL
Academic Year 2021-2022

IQAC Meeting Date: 29/07/2021

Sr. No.	Composition of IQAC	Names of Members	Signature
1	Chairperson: Head of the Institution	Dr. Sunita Adhav	SA
2	Senior Administrative Officer	Mr. Dhiraj Kothmire	Dhiraj
3	Three Teachers	Asst. Prof. Shivanjali Bhoite	Shivanjali
4		Asst. Prof. Mayura Borde	Boorde
5		Asst. Prof. Vaishnavi Desai	Desai
6	Two Members from the Management	Prof. Shamkant Deshmukh	Shamkant
7		Adv. Dr. Chintamani Ghate	Chintamani
8	One/Two Nominees from Local Society/ Students/ Alumni	Mr. Rohit Sali	Rohit
9		Adv. Pooja Deo	Pooja Deo
10	One/Two Nominees from Employers/ Industrialists/ Stakeholders	Adv. Amit Girme	Amit
11		Adv. Pratik Tendulkar	Tendulkar
12	External Expert	Prof. Peeyush Pahade	Peeyush Pahade
13	Coordinator of IQAC	Dr. Ananya Bibave	ABibave