

P.E. Society's  
**Modern Law College**  
INTERNAL QUALITY ASSURANCE CELL  
Academic Year 2022-2023

12 Aug, 2022

IQAC Meeting Date: 12<sup>th</sup> Aug. 2022

Composition of IQAC	Names of Members	Signature
Chairperson: Head of the Institution	Dr. Sunita Adhav	<u>Adhav</u>
Senior Administrative Officer	Mr. Dhiraj Kothmire	<u>Dhiraj</u>
Three Teachers	Asst. Prof. Shivanjali Bhoite	<u>Bhoite</u>
	Asst. Prof. Mayura Borde	<u>Borde</u>
	Asst. Prof. Vaishnavi Desai	<u>Desai</u>
Two Members from the Management	Prof. Shamkant Deshmukh	<u>Deshmukh</u>
	Adv. Dr. Chintamani Ghate	<u>Ghate</u>
One/Two Nominees from Local Society/ Students/ Alumni	Mr. Rohit Sali	<u>Sali</u>
	Adv. Pooja Deo	<u>Deo</u>
One/Two Nominees from Employers/ Industrialists/ Stakeholders	Adv. Amit Girme	<u>Girme</u>
	Adv. Pratik Tendulkar	<u>Tendulkar</u>
External Expert	Prof. Peeyush Pahade	<u>Pahade</u>
Coordinator of IQAC	Dr. Ananya Bibave	<u>ARBibave</u>



Progressive Education Society's

# Modern Law College and Ph.D. Research Centre

Ganeshkhind, University Circle, Pune 411 016.

(Recognised by Government of Maharashtra, Permanently Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India)  
(Recognised under 2(F) & 12(B) of UGC Act 1956 & Accredited by NAAC) I. D. No. PU/PN/LAW/189/2003 AISHE · C-41667

**Prof. Dr. Gajanan R. Ekbote**  
Chairman, Business Council

**Adv. Dr. Chintamani G. Ghate**  
Co-ordinator

**Dr. (Mrs.) Sunita D. Adhav**  
Principal

Ref. No. PES-MLC/

Date

## Meeting Minutes

**Place of Meeting:** IQAC hall

**Time:** 1:00 p.m.

### Opening

The first Meeting of IQAC was duly called and held on Friday, 12<sup>th</sup> August, 2022 by the IQAC Coordinator. The meeting commenced at 1:00 p.m., and the following agendas were discussed.

### Present

**Chairperson: Head of the Institution** Dr. Sunita Adhav

**Senior Administrative Officer** Mr. Dhiraj Kothmire

**Three Teachers**  
Asst. Prof. Shivanjali Bhoite  
Asst. Prof. Mayura Borde  
Asst. Prof. Vaishnavi Desai

**Two Members from the Management**  
Prof. Shamkant Deshmukh  
Adv. Dr. Chintamani Ghate

**One/Two Nominees from Local Society/ Students/ Alumni**  
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**External Expert**  
Prof. Peeyush Pahade

**Coordinator of IQAC**  
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### Absent

None



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## Open Issues

Date

1. The IQAC Coordinator introduced the new member of the IQAC appointed for the academic year 2022-23. The Chairman of the IQAC, Principal Dr. Sunita Adhav, welcomed all the members of the IQAC.
2. As the college is due for the 2<sup>nd</sup> cycle of NAAC in upcoming months, brief about data compilation for SSR (Self Study Report) was given. IQAC coordinator discussed the IQAC initiatives undertaken.
3. IQAC coordinator mentioned about the 17<sup>th</sup> Shankarrao Kanitkar National Moot Court competition to be held in offline mode on the college campus.
4. Post COVID-19 Pandemic, it was proposed by Dr. Ananya Bibave (IQAC Coordinator) that the Academic Calendar be prepared for planning the Academic Year.
5. New staff recruitment for the AY 2022-23 and their approval process was initiated through IQAC. Along with that the permanent approval process was forwarded to Mawak office.
6. All the Criteria-wise allotment of staff was revised and respective duties were discussed and the work allotment preparation was planned.
7. Dr. Sunita Adhav discussed the QIP application and it was processed further.
8. Recommendation was given by the IQAC coordinator for conducting a training programme for non-teaching staff for enhancing their MS Office knowledge.
9. Recommendation for planning of month-wise certificate course was made by Asst. Prof. Shivanjali Bhoite
10. On the account of celebration of '75<sup>th</sup> Azadi ka Amrutmahotsav', the publication of "75 Milestones- Compilation of landmark judgments in India" book was undertaken.
11. Adv. Dr. Chintamani Ghate stated that faculty of the college should upgrade themselves with modern technology, and proposed that the members should attend training programmes and Faculty Development Programmes on research and teaching.
12. Adv. Dr. Chintamani Ghate also pointed out that there should be regular monitoring of lectures to ensure quality teaching and report technical requirements.



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13. Mr. Rohit Sali expressed students' concern about career development in law and added that a workshop or a seminar should be conducted.

14. Adv Pooja Deo stated that not all students have regular and timely access to information, for this the college should continuously maintain their Notice Board on the website and prepare a Telegram Group to include all students of Modern Law College.

## New Agendas

1. NAAC Criteria were allotted to teaching and non-teaching staff
2. Preparation of College Annual Report
3. NAAC preparation
4. Conducting of Online Lectures
5. Status of Online Examination
6. Online Magazine and Newsletter
7. Training Programmes for Faculty
8. Workshop on Career Development
9. Regular and Timely access to information on college website and Telegram Group

## Approval of Meeting

1. All the participants unanimously sanctioned the meeting; no objection was raised.

## Agenda for the next meeting

1. Status of all agendas discussed in this meeting
2. Admissions of First Year BALLB and LLB students
3. AQAR Submission
4. Conducting of additional Online Certificate Courses
5. Conducting of Shankarrao Kanitkar National Moot Court Competition
6. Collaborations



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**Adjournment**

Date

The meeting was adjourned at 02:00 pm. The next IQAC Meeting is scheduled on Tuesday, 15th November 2022 at 12:45 pm.

*Dr. Ananya Bibave*

Minutes submitted by Dr. Ananya Bibave, IQAC Coordinator



**IQAC Coordinator**  
P. E. Society's  
Modern Law College  
Ganeshkhind, Pune-16.

*Sunita Adhav*

Approved by Dr. Sunita Adhav, Principal, Modern Law College